

Risk Analysis & Management System (RAMS)

Mega Air – School Activities & Events

Applies to:

All school visits to Mega Air, including:

- Supervised bouncing sessions
- Gellyball sessions
- Combined activity + social events
- Underage school social / dance events
- Assemblies, prizegivings, and school events

1. Activity Overview

Students attend Mega Air as part of an approved school activity or event.

Activities may include structured physical movement, team-based activities, and/or supervised social events within designated indoor and outdoor areas.

All activities are:

- Pre-booked
- Structured
- Underage-only
- Supervised by school staff with venue support

2. Responsibilities & Duty of Care

School Responsibilities

- Retain **overall duty of care** for students
- Ensure adequate supervision ratios
- Manage student behaviour
- Hold medical and emergency contact information
- Lead roll checks and headcounts

Mega Air Responsibilities

- Provide safe, prepared activity and event spaces
- Deliver safety briefings
- Manage equipment and activity flow
- Support supervision and transitions
- Maintain emergency procedures and first aid capability

3. Supervision Requirements

- Teachers and accompanying adults actively supervise students at all times
- Staff positioned throughout activity, event, and transition areas
- No unsupervised student access to activity or function spaces
- Suggested supervision ratios (guide only):
 - Years 1–4: 1 adult per 6–8 students
 - Years 5–8: 1 adult per 8–10 students
 - Years 9–13: 1 adult per 10–12 students

4. Identified Hazards & Controls

(Applies Across All Activities)

Hazard: Slips, Trips, and Falls

Controls:

- Appropriate footwear required
- Clear walkways and defined zones
- Safety briefing prior to participation
- Active supervision

Hazard: Student Collisions

Controls:

- Capacity limits enforced
- Group rotations and time slots
- Clear rules explained and reinforced
- Staff monitoring and intervention

Hazard: Fatigue, Overexertion

Controls:

- Timed sessions with breaks
- Water breaks encouraged
- Opt-in intensity
- Teacher monitoring of students

Hazard: Medical Conditions (Asthma, Anxiety, Injury)

Controls:

- School provides medical information
- Students carry required medication
- Teachers retain access to medications
- Modified participation or alternative roles available

Hazard: Behavioural Issues

Controls:

- Behaviour expectations set in advance
- Teacher-led behaviour management
- Students removed from activity if unsafe
- Activity paused if required

Hazard: Lost or Unaccounted Students

Controls:

- Controlled entry and exit points
- Roll checks on arrival, transitions, and departure
- Defined groupings and leaders

5. Activity-Specific Hazards & Controls

A. Bouncing / Movement Activities

Hazard: Unsafe Movement or Landings

Controls:

- Mandatory safety briefing
- No flips or prohibited movements unless permitted
- Clear rules enforced
- Staff monitoring at all times

Hazard: Equipment Misuse

Controls:

- Equipment used only as instructed
- No unauthorised access
- Staff intervention if misuse occurs

B. Gellyball Activities

Hazard: Impact from Gel Projectiles

Controls:

- Low-impact gel projectiles only
- Protective equipment provided and required
- Strict rules on distance and aiming

- Staff supervision during all games

Hazard: Rough Play or Rule Breaches

Controls:

- Structured, rule-based scenarios
- Immediate intervention for unsafe behaviour
- Removal from activity if rules are breached

Hazard: Emotional Distress or Overstimulation

Controls:

- Clear opt-out option
- Teacher support
- Alternative roles available

C. Underage Social / Dance Events

Hazard: Overcrowding

Controls:

- Capacity limits enforced
- Seating and break areas provided
- Staff positioned throughout venue

Hazard: Slips (Lighting / Dance Floor)

Controls:

- Floor kept clear
- Lighting designed for visibility
- Staff monitoring high-traffic areas

Hazard: Behavioural Escalation

Controls:

- Alcohol-free environment
- Teacher-led supervision
- Clear behaviour expectations
- Music paused if required

Hazard: Noise & Sensory Overload

Controls:

- Volume controlled
- Breakout areas available
- Teachers monitor student wellbeing

6. Transitions & Combined Events

Hazard: Unstructured Movement Between Activities

Controls:

- Activity areas closed when sessions end
- Grouped transitions under supervision
- Roll checks during transitions

7. Outdoor BBQ & Courtyard Areas

Hazard: Hot Surfaces or Food Handling

Controls:

- BBQ use by designated adults only
- Students supervised at all times
- Clear eating areas

Hazard: Weather Exposure

Controls:

- Outdoor use subject to conditions
- Indoor alternatives available

8. Emergency Procedures

Fire / Evacuation

- Follow Mega Air staff instructions
- Teachers supervise students and take rolls
- Evacuation routes identified

Medical Emergency

- First aid available on site
- Teachers access medical information
- Emergency services contacted if required

9. Transport & Arrival / Departure

Hazard: Traffic or Separation

Controls:

- Designated arrival and departure points
- Teachers supervise entry and exit
- Headcounts conducted

10. Inclusion & Accessibility

- Activities adapted as needed
- Alternative roles available
- Teachers lead decisions on participation

11. Residual Risk

With controls in place, risks are assessed as **low to moderate** and consistent with typical school EOTC activities involving physical movement and social interaction.

12. Review & Approval

This RAMS should be:

- Reviewed by the school prior to the visit
- Adapted to reflect specific student needs
- Approved in line with school EOTC procedures